



## GOVERNMENT OF MALAWI

### Specific Procurement Notice (SPN)

### INVITATION TO QUOTE (ITQ)

### Renovation of Archives Storage Facilities at National Records and Archives Services (NRAS)

Ref: PA/MCA-MW/MCC/ERM/ITQ/136/2018

*June, 2018*

1. The Millennium Challenge Corporation (“MCC”) and the Government of Malawi (the “Government”) have entered into a Millennium Challenge Compact for Millennium Challenge Account assistance to help facilitate poverty reduction through economic growth in Malawi (the “Compact”) in the amount of approximately US\$350,700,000 (“MCC Funding”). The Government, acting through the Millennium Challenge Account-Malawi (“MCA-Malawi”), intends to apply a portion of the MCC Funding to eligible payments under a contract for which the Invitation for Bid is issued. Any payments made under the proposed contract will be subject, in all respects, to the terms and conditions of the Compact and related documents, including restrictions on the use of MCC funding and conditions to the disbursements of MCC funding. No party other than the Government and MCA-Malawi shall derive any rights from the Compact or have any claim to the proceeds of MCC Funding.
2. With the Compact ending on September 20, 2018, MCA-Malawi is required to refurbish storage facility within the National Records and Archives Buildings, Mkulichi Road, Zomba, Malawi. Consequently, MCA-Malawi now seeks to engage a Contractor to undertake this rehabilitation.
3. The technical specifications and quantities of the items required are presented in Annex 1 and Annex 2 to the Invitation to Quote, which is available from MCA-Malawi’s PA [MCAMalawiPA@cardno.com](mailto:MCAMalawiPA@cardno.com)
4. The ***deadline for receipt of your quotation*** at the address indicated above (Section 4) is: **July 13 2018 at 11:00hours**, Malawi local time. **Any clarification shall be requested before July 5, 2018 by close of business and be responded to by July 9, 2018.**
5. There will be site visit at the Archives Storage Facilities at National Records and Archives Services (NRAS), Mkulichi Road, Zomba, Malawi, starting from **9 am on July 4, 2018**, followed by a pre-bid meeting.
6. The Contractor will be selected under the Competitive Bidding (CB) method, the evaluation procedure for which is described in accordance with “MCC Program

Procurement Guidelines” which are provided on the MCC website: [www.mcc.gov](http://www.mcc.gov) and on the MCA-Malawi web site: [www.mca-m.gov.mw](http://www.mca-m.gov.mw). The Consultant will sign a contract (**Format in Section 5**) on the basis of a fixed price.

7. Interested Bidders may freely download the complete Invitation to Quote from the **MCA-Malawi’s web site** [www.mca-m.gov.mw](http://www.mca-m.gov.mw). Additional information may be obtained at the address indicated below, and from the following email address:  
[MCAMalawiPA@cardno.com](mailto:MCAMalawiPA@cardno.com)

**Application Procedure:**

Contractors are requested to send their Bid to be considered for the assignment, by **July 13 at 11.00hrs to the address below:**

**MCA-Malawi Procurement Agent**  
1st Floor, West Wing  
Kang’ombe House, City Centre  
Lilongwe 3, Malawi.

Yours sincerely,

**Dye B Mawindo**  
**Chief Executive Officer**  
**Millennium Challenge Account-Malawi**