



## GOVERNMENT OF MALAWI

### Specific Procurement Notice (SPN)

### PROCUREMENT OF CONSULTANT SERVICES FOR EVENTS MANAGEMENT CONSULTANT

**RFP: PA/MCA-MW/MCC/ADA/SER/113/2017**

1. The Millennium Challenge Corporation (“MCC”) and the Government of Malawi (the “Government”) have entered into a Millennium Challenge Compact for Millennium Challenge Account assistance to help facilitate poverty reduction through economic growth in Malawi (the “Compact”) in the amount of approximately US\$350,700,000 (“MCC Funding”). The Government, acting through the Millennium Challenge Account-Malawi (“MCA-Malawi”), intends to apply a portion of the MCC Funding to eligible payments under a contract for which the Invitation for Bid is issued. Any payments made under the proposed contract will be subject, in all respects, to the terms and conditions of the Compact and related documents, including restrictions on the use of MCC funding and conditions to the disbursements of MCC funding. No party other than the Government and MCA-Malawi shall derive any rights from the Compact or have any claim to the proceeds of MCC Funding.
2. The MCA-Malawi requires the services of a *Consultant* or Non-Government Organization to Promote Compact visibility during the closure period with focus on commissioning, launching and compact celebration events
3. The MCA-Malawi now invites proposals to provide the consultant services referenced above (“Proposals”). More details on these consultant services are provided in the Terms of Reference
4. The Request for Proposals (RFP) is open to all eligible and qualified consultants who wish to respond.
5. The Consultant will be selected under the Consultant’s Qualifications (CQS) method, the evaluation procedure for which is described in accordance with “MCC Program Procurement Guidelines” which are provided on the MCC website: [www.mcc.gov](http://www.mcc.gov) and on the MCA-Malawi web site: [www.mca-m.gov.mw](http://www.mca-m.gov.mw). The Consultant will sign a contract (**Format in Section 5**) on the basis of a fixed price.

6. Prospective Consultant interested in submitting their proposals should send an e-mail, giving full contact details of the bidder, to the MCA-Malawi Procurement Agent at [MCAMalawiPA@cardno.com](mailto:MCAMalawiPA@cardno.com). Before applying firms should review the Terms of Reference included in the RFP. The RFP will be placed on the MCA-Malawi's website at [www.mca-m.gov.mw](http://www.mca-m.gov.mw) and can also be issued on application to the MCA-Malawi Procurement Agent at [MCAMalawiPA@cardno.com](mailto:MCAMalawiPA@cardno.com).
7. The closing time for receipt of Proposals is **January 25, 2018, at 16:00 Hours**. Proposals received after this time and date shall not be considered and will be returned unopened. Consultants should be aware that distance and customs formalities may require longer than expected delivery time.

**Dye B Mawindo**  
**Chief Executive Officer**  
**Millennium Challenge Account-Malawi**